



*I will find a way or make one*

**To the Parent:**

Please submit this form directly to the student's current school.

I/We \_\_\_\_\_ hereby authorize  
[Name of Parent or Guardian]

\_\_\_\_\_ to release the records of  
[Current School]

\_\_\_\_\_ to:  
[Name of Student]

The Admissions Office  
Holton-Arms School  
7303 River Road  
Bethesda, Maryland 20817-4697

\_\_\_\_\_  
[Date]

\_\_\_\_\_  
[Signature of Parent or Guardian]

**To the School:**

Please send the Holton-Arms School a transcript package for the current year prior to January 10th. Electronic submission of the transcript is preferable. Please email to [Admit@holton-arms.edu](mailto:Admit@holton-arms.edu)

This package should include:

- Current Academic year grades and comments (at least first semester)
- Cumulative record, to include previous year's grades and comments
- Standardized test results